

**ROSEBUD ASTRAL MUSICAL SOCIETY INC**  
**PO BOX 525 ROSEBUD VIC. 3939**  
**CODE OF CONDUCT**

**REHEARSALS**

- 1) TO COMPLY WITH OUR INSURANCE POLICY ALL CAST MEMBERS MUST BE FINANCIAL MEMBERS OF THE SOCIETY.
- 2) THE CAST IS EXPECTED TO ATTEND EVERY REHEARSAL UNLESS OTHERWISE ADVISED BY THE DIRECTOR CAST MEMBERS ARE TO ARRIVE ON TIME TO ENABLE REHEARSALS TO START PROMPTLY.  
  
IF YOU ARE UNABLE TO ATTEND, PLEASE ENSURE THAT THE DIRECTORS ARE INFORMED, IF POSSIBLE AT LEAST 24 HOURS PRIOR TO REHEARSAL
- 3) SHOW COURTESY TO OTHER CAST MEMBERS. DO NOT TALK OR CREATE NOISE IN THE WINGS WIEN OTHERS ARE ON STAGE.
- 4) HELP WHERE POSSIBLE WITH SETTING UP, PUTTING AWAY, PREPARING SUPPER AND SIMILAR JOBS WHICH HAVE TO BE DONE EACH NIGHT.
- 5) THE DIRECTORS ARE IN CHARGE OF THE PRODUCTION. CAST MEMBERS WILL TAKE DIRECTION ONLY FROM THEM. WHILST CONSTRUCTIVE SUGGESTIONS ARE WELCOMED, NO MEMBER OF CAST SHOULD ARGUE WITH THE DIRECTORS. IF YOU HAVE A SERIOUS PROBLEM DISCUSS IT WITH THE PRODUCTION MANAGER OR ONE OF THE EXECUTIVE COMMITTEE.
- 6) BRING YOUR OWN PERSONAL PROPS, MAKE A LIST, IF THERE IS SOME ITEM YOU ARE UNABLE TO PROVIDE, ASK OTHERS. A MEMBER WILL BE IN CHARGE OF PROPS. BUT SHOULD NOT BE EXPECTED TO PERFORM MIRACLES. IT IS YOUR RESPONSIBILITY TO MAKE SURE THAT ALL YOUR PROPS ARE ACCEPTABLE TO THE DIRECTORS AND ARE AVAILABLE WHEN REQUIRED. MAKE SURE THAT ANYTHING BORROWED IS RETURNED IN GOOD CONDITION.
- 7) COSTUMES.  
LIAISE WITH THE WARDROBE MISTRESS ON YOUR COSTUMES. KEEP THEM CLEAN AND IN GOOD CONDITION , OFTEN THEY ARE HIRED, ANY CARELESSNESS COULD BE EXPENSIVE FOR YOU. ALL COSTUMES BORROWED SHOULD BE RETURNED TO THE WARDROBE MISTRESS ON COMPLETION OF THE LAST SHOW.
- 8) NO ALCOHOL IS TO BE CONSUMED EITHER ON OR OFF STAGE DURING REHEARSALS
- 9) SMOKING IS NOT PERMITTED IN THE HALL OR BACKSTAGE DURING REHEARSALS

## **CODE OF CONDUCT** **PERFORMANCES.**

- 1) THE STAGE MANAGER IS IN COMPLETE CHARGE BACKSTAGE DURING PERFORMANCES. CAST MEMBERS WILL CHECK IN WITH THE STAGE MANAGER ON ARRIVAL AT THE THEATRE.
- 2) ARRIVE EARLY TO ALLOW PLENTY OF TIME FOR MAKE-UP.
- 3) NO MEMBER OF CAST IN COSTUME OR MAKE-UP, WILL GO INTO PUBLIC AREA'S PRIOR TO , DURING OR AFTER A PERFORMANCE.
- 4) NO VISITORS ARE PERMITTED BACK-STAGE DURING A PERFORMANCE.
- 5) A PRESENTATION CEREMONY IS HELD IN THE SUPPER ROOM AFTER THE FINAL PERFORMANCE (SATURDAY NIGHT). MEMBERS ATTENDING MAY BRING PARTNERS AND FRIENDS . THIS IS A BRING YOUR OWN EVERYTHING FUNCTION. FOLLOWING THIS, THERE IS USUALLY AN AFTER PARTY AT SOMEONES HOUSE.
- 6) WORKING BEES ARE HELD TO CONSTRUCT THE SETS AND PROPS. AND TO SEW THE COSTUMES. ALL MEMBERS ARE ASKED TO ATTEND AND ASSIST. A FURTHER WORKING BEE IS HELD ON THE LAST NIGHT (BEFORE THE PARTY) TO STRIKE THE SET AND BUMP-OUT.. PLEASE KEEP THESE DATES FREE WE NEED YOUR HELP.
- 7) TICKET SALES  
IF WE ARE TO SURVIVE WE MUST SELL TICKETS. ALL MEMBERS ARE EXPECTED TO ACTIVELY PUBLICISE THE SHOW AND SELL AS MANY TICKETS AS THEY CAN.
- 9) NO ALCOHOL IS TO BE ON THE PREMISES OR CONSUMED DURING PERFORMANCES.
- 10) NO SMOKING IN THE HALL OR BACK STAGE DURING PERFORMANCES.